

THE COMPLETE MOVING CHECKLIST

- 2 MONTHS BEFORE THE MOVE -

- Designate a folder for moving. Whether a physical folder, binder or digitally on Google Drive. This is where you'll keep all your to-do lists, receipts, contracts and any other files you need for your move.**
- Come up with a budget for your move.**
- Remember to ask for estimates from 3 or more moving companies.**
- Request time off from your work for your move.**
- For insurance, create an inventory for each individual room.**
- Gather items you no longer need for either a garage sale, charity or trash.**
- Securely back up your photos, files, and everything on your computer.**
Be sure to organize and gather financial and legal records,. It's a good idea to have copies just in case!
- In your new area, research and select new doctors and/or schools.**
Gather student transcripts and medical records.
- See if you need to license your pet or update your pet records.**

THE COMPLETE MOVING CHECKLIST

- 6 WEEKS BEFORE THE MOVE -

- Decide on a moving company.**
Read all their contracts before you sign and confirm their DOT number
- Inform all necessary parties.**
Remember to request a change of address from the post office and inform your children's schools, doctors, & service providers. Chat with your insurance company about switching policies, notify utility companies, tv & internet providers, notify subscription services.
- Ensure that your furniture fits by measuring doorways, stairways and/or elevators.**
- Start collecting any free boxes or ordering packing supplies.**
- Talk with your landlord about any moving requirements.**
- Tend to any urgent home repairs.**
- Service your cars, especially for long distance moves.**
- Consider labeling and numbering all boxes. It's a great idea to mark fragile items!**
- Make packing easier by doing a little bit each day.**
- Get excited about your new community by researching the area.**
- Remember to spend time with your loved ones.**

THE COMPLETE MOVING CHECKLIST

- 1 MONTH BEFORE THE MOVE -

- Choose and reserve a moving date with your selected moving company.**
- If you are staying in a hotel or even flying, make necessary travel arrangements.**
- Fill out prescriptions and ensure that you have enough to last until you have a new doctor.**
- Gather and pack all important documents. Keep birth certificates and passports with you during the move.**
- Map out where you want your furniture to be.**
If possible, measure room dimensions and furniture.
- Also, remember to transfer your credit card and bank accounts to the new address.**
- Start setting up internet and television accounts for your new home.**
Try schedule a start date and installations.
- Protect all belongings during your move with moving insurance.**
- If your children are switching schools, start the enrollment process.**
- Verify any parking options for moving vehicles. Keep in mind, you might need a permit.**
- Have fun and consider making a moving day playlist!**

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- 2 WEEKS BEFORE THE MOVE -

- Call your real estate agent to confirm move in day.**
- Also, confirm plans with your moving company.**
- Start packing!**
Create a list of the items in each box, and keep it in your moving binder to stay organized.
- Gather anything in storage, safety deposit boxes or loaned items to keep track of your things.**
- Cancel any regular services. This includes newspaper delivery, trash pick-up and gardening.**
- Consider servicing appliances that are moving with you.**
- Have a plan for moving any larger items.**
(trampoline, satellite TV, outdoor furniture)
- Be sure to return anything you've borrowed such as library books.**
- Have a "Moving Day Bag":**
You may want to include: snacks, clothes, medications and toiletries. Anything you need for the big day!
- For your current residence, confirm the end date for all utilities.**
- Transfer or unsubscribe from any old memberships.**
- Use food in your pantry or freezer to clear out.**
No need to buy an abundance at the store right now as your moving day is right around the corner.
- Forward your mail.**
- Consider arranging child or pet care during your move.**
- Clean and move outdoor furniture inside.**
- Celebrate with family and friends with a moving party.**
- IMPORTANT: Do away with flammable items, cleaning fluids and aerosol cans. Do not pack these items.**

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- THE WEEK OF THE MOVE -

- Use or get rid of all frozen foods. Consider giving them to family and friends to avoid waste:**
Remember to clean your refrigerator, defrost and dry before moving. Donate any nonperishable foods.
- Keep cash on you to tip your moving crew.**
- Pack everything but essentials for moving day.**
- Remember to confirm all travel plans.**
- Say your goodbyes to neighbors.**
- Start cleaning and disinfecting empty rooms:**
Check the shelves and closets for any items you may have missed
- Gather your keys and garage door openers for the new owners.**
- Check the weather forecast for moving day. Be prepared for the unexpected.**
- Photograph your home for insurance purposes, just in case!**
- Remind your credit card company that you are moving. Your card may be flagged or declined for purchases in a new location.**
- Use a suitcase to live out of for the last few days before the move.**
- Plan one last walk-through of your home with your real estate agent.**
- Remove and clean out any debris you are leaving behind.**
- Pack up any outdoor items. Important: Drain gasoline from any outdoor equipment!**
- Be prepared with a “worst case scenario” plan in case your movers run late.**
- Pack up supplies you need at the time in it’s own box to be unpacked first.**
- If moving with you, remember to drain your outdoor hose, those for your washing machine and ice maker.**

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- MOVING DAY -

- Check on all your boxes by ensuring they are securely closed and labeled.**
- Triple-check your home! You don't want to miss anything!**
- Make sure you are home to greet your moving crew.**
Check the USDOT number on the side of your moving truck. Make sure it matches the number on the contract you signed. This will help you avoid moving scams.
- Be careful and protect your floors and carpets while moving out.**
- Get a copy of the movers inventory list and be sure to sign it to secure that nothing is lost en route.**
- Switch off all lights, lock the windows and doors once you leave.**
If renting, leave the keys with the building manager.
- Keep your "moving day bag" with you. Keep enough supplies to hold you over until the unpacking is complete.**
- Arrive at your new residence early. Use the time to check all utilities are working.**
- Create a safe path or route for your movers to use.**
- Always tip your movers for their help!**
- Be sure to thank your real estate agent too.**
- Do your bed, unpack the necessities and chill! You did it!!**